



Legislative Committee Charter

I. Purpose or Mission Statement

The NCPTA Legislative Committee (hereafter referred to as 'LC') is appointed and charged with responsibilities associated with recommending actions and positions to be taken on state and federal issues by the Association and its members. This includes developing strategies, position papers, education, interaction with policy makers, elected and appointed officials, and other stakeholders, to include (but not be limited to) services and/or programs consistent with the NCPTA mission, and/or direction provided by the NCPTA Board of Directors and/or Executive Committee.

II. Type of Committee

The LC is a standing committee of NCPTA. It was reactivated in 2015 and charged with developing an active legislative platform for NCPTA members. The LC is expected to offer recommendations and provide information relevant to the legislative initiatives impacting public transit.

III. Membership

The LC shall consist of the Association's Executive Director (representing the Board of Directors) and six (6) to ten (10) Association members representing a broad spectrum of the Association's total membership. We strive to ensure that The LC's participating committee members are from diverse segments of the Association's membership (urban and rural transit systems, vendors, suppliers, etc.).

Members are expected to attend each meeting either in person or through electronic communication and actively participate in the committee activities and discussions.

IV. Chairperson

The Chairperson of The LC shall be appointed each year by the Association's President at the NCPTA Board of Directors' August meeting. The LC's Chairperson's appointment will be for one

year unless s/he agrees to continue in the role. Co-chair or assistants may be appointed as necessary.

V. Activities, Duties, and Responsibilities

The main purpose of the committee is to develop and implement NCPTA Advocacy Initiative to address the following three (3) goals and corresponding objectives.

Goal 1: Create Annual Federal and State Legislative Goals/Plan

LC is working on identifying options to create a more strategic approach to the association's advocacy goals and activities. The NCPTA Legislative Committee has identified the following potential legislative goals for future assistance and consideration:

- Develop a multiyear plan that grows the association's advocacy efforts;
- Refine an annual process by which the LC adopts federal and state advocacy agenda;
- Empower NCPTA members to communicate adopted agenda with their individual legislators;
- Grow our member's advocacy skills such that they are communicating effectively with their delegation;
- Add the association's voice to the transportation advocacy conversation taking place at the state legislature and in the NCDOT;
- Leverage the resources available to each of our members through their county governments and transportation agencies in this effort; and
- Build the association's relationships with leading transportation focused legislators.

Goal 2: Create Targeted Print and Electronic Advocacy Materials

LC will work on developing strategic and targeted messaging to communicate the association's advocacy message. The association will create print and electronic communications to ensure accurate and consistent messaging.

Goal 3: Empower, Educate and Engage NCPTA Members

LC is working to empower and educate NCPTA members on how to participate and conduct advocacy and legislative outreach. Given transit's critical role in the country's infrastructure and economic development, it is essential the association members can deliver that message to their perspective representatives and effectively advocate on behalf of their agency and community. Legislative representatives need to hear from the constituents in their respective district; however, many transit agencies are not equipped to deliver the message. This process will facilitate the following activities:

- Build collaborative and lasting relationships with political representatives; and
- Communicate regularly with federal and state representatives and their staff.

Funding resource allocation for transit is at the discretion of local, state, and national governments. As such, it is essential to advocate for favorable transit policy and legislation.

VI. Standard Committee Procedures

The following are The LC's procedures as of the time of this writing; but these are subject to future revisions depending upon the activities and actions of the Association's Board of Directors, Executive Committee, other Standing Committees, and/or membership.

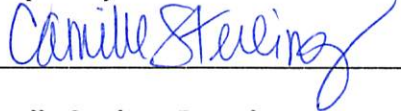
A. The LC Scheduled Meetings

Meetings shall be held at least once a quarter; more often if necessary to address ongoing legislative activities. If there are any urgent matters at hand, special meetings as determined by the Chair and members of the LC can be scheduled and held.

Meetings are conducted in person, with conferencing capability for those unable to attend in person.

The LC shall maintain minutes of each meeting and include pertinent information as part of the quarterly report to the Board of Directors. The LC Chairperson (or his/her designee) will present a committee report at the NCPTA Board of Directors' meeting that follows the LC meeting.

Accepted by the NCPTA Board of Directors on November 6, 2017.



Camille Sterling, President